



# Highfields Academy

*Together we inspire, always aiming higher*

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Tuesday 26th May 2020

Good morning everyone,

I hope you all enjoyed the bank holiday weekend. In the email that you have received today there will be several attachments:

- COVID-19 Risk Assessment for returning to school
- Temporary Behaviour Policy
- Temporary Home / School agreement.
- Return to school form

There is quite a lot of reading here so I do apologise; however, it is essential that you all read this very carefully.

The Risk Assessment is being regularly updated so what you have now is not a finished document. You will see that at the end there are some photos of some of the teaching areas. There are no photos of the Reception or preschool classrooms yet as we are still making changes to these areas based on the guidance for Early Years which we received on Sunday evening.

It is also important to understand that parts of this are likely to change once we have confirmed numbers of pupils who will be returning to school. As I said last week, it is a bit like a chicken and egg situation – you need to see the risk assessment before making a decision and we need numbers before making final plans.

I hope that the Risk Assessment gives you enough information and assurance that it will be safe for your children to return to school.

I know that many of you have already contacted the school to inform us of what your intentions are regarding your child(ren) returning but we do now need to ask for a firmer decision. Even if you have already indicated this to us I ask that you complete and return the form. We do strongly encourage all eligible pupils to attend but this is your choice and we have no power to enforce this.

Actions for parents:

- Read all the information carefully
- Complete the return to school form and email this directly to [head@highfieldsnantwich.cheshire.sch.uk](mailto:head@highfieldsnantwich.cheshire.sch.uk). This must be received by Wednesday 27<sup>th</sup> May by 4.00pm.
- **Please note that no child will be able to return to school until this has been signed and received and this will be strictly enforced. (emails stating your agreement will be accepted)**

If you do have any questions regarding anything that is in the risk assessment please do contact me.

Once numbers are confirmed (by tomorrow at 4pm) we will then finalise our plans regarding pupil groups and share this with you before the end of the week (probably Friday).

Take care everyone,

Simon Dyson,  
Principal.